**IVC – 2016 ADMISSION NOTIFICATION**

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| **GOVERNMENT OF ANDHRA PRADESH****DEPARTMENT OF TECHNICAL EDUCATION****ADMISSION NOTIFICATION -2016****(For IVC Pass-outs Lateral Entry into Polytechnics)** |
|  Applications are invited from the **candidates of Andhra Pradesh/ Telangana (15% un-reserved Quota), who have passed two years \*Intermediate (Vocational) Course and passed in relevant bridge course (with Maths, Physics and Chemistry subjects),** as applicable, conducted by Board of Intermediate Education, for admission into 2nd year Diploma (Engineering and Non-Engineering) courses of 3-year duration offered at Govt. /Aided/ Private Polytechnics including 2nd shift Polytechnics running in Engineering colleges. **Candidates have to submit the applications from** **21-05-2016 to 30-05-2016.** For Further details regarding the eligibility, application form, fee payable & counselling schedule etc., the candidates are advised to visit the website [http://dteap.nic.in/ under Notification hyperlink](http://dteap.nic.in/%20under%20Notification%20%20hyperlink%20)  and download the application form.**\*Note: However, candidates shall note that the admissions will be made as per the relevant Govt. Orders applicable at the time of admission. Fee Reimbursement is subject to the guidelines issued by the Government from time to time.**  H/2804/2016, dt:17-05-2016 Sd/- B.Udayalaxmi **COMMISSIONER** |

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**For COMMISSIONER**

GOVERNMENT OF ANDHRA PRADESH

 Office of the

 Commissioner of Technical Education

 Andhra Pradesh :: Hyderabad

Memo. No.H/2804/2016 Dated:17-05-2016

**ADMISSION NOTIFICATION- INSTRUCTIONS TO CANDIDATES**

(For IVC Pass-outs Lateral Entry into Polytechnic Diploma Courses)

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Applications are invited from the eligible candidates for Admission into 2nd year Diploma (Engineering & Non Engineering) courses of 3-years duration, offered at Government/Aided/Private Polytechnics including 2nd shift Polytechnics running in Engineering Colleges to the extent of (10%) of the sanctioned intake in each course for the academic year 2015-16. Further, in terms of Govt.Memo.No.12930/TE.II/2006-3, dt.17-4-2007, the unfilled seats in a course at 1st year level during the academic year 2015-16, if any, are to be filled-in with IVC passed-out candidates through lateral entry in the 2nd year-level of the relevant Diploma courses. Intermediate (Vocational) pass-outs, **having also passed in relevant Bridge courses (with Maths, Physics and Chemistry subjects),** as applicable, conducted by Board of Intermediate Education, are eligible to apply.

The IVC Pass-outs in the courses mentioned in col. B & C are eligible for admission into the respective Diploma Courses mentioned in Col. D below:

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| **Sl.No** | **Intermediate Vocational Courses** | **Eligible for****admission into Diploma Courses**  |
| **2000-2002 revised curriculum** | **2005-2007 revised curriculum** |
| **A** | **B** | **C** | **D** |
| 1. | Electrical Wiring & Servicing of electrical Appliances | Electrical Engineering Technician | Electrical and Electronics Engineering (**DEEE**) |
| 2. | Water Supply and sanitary Engineering / Construction Technology | Water Supply and sanitary Engineering / Construction Technology | Civil Engineering (**DCE**) |
| 3. | Radio & TV EngineeringTechnician | Electronics Engineering Technician | Electronics and Communication Engineering (**DECE**)  |
| 4. | Rural Engineering Technician/Automobile Engineering Technician. | Rural Engineering Technician/Automobile Engineering Technician. | Diploma in Mechanical Engineering/Automobile Engineering (**DME/DAE**) |
| 5. | Commercial Garment Design & Making/Fashion & Garment Making | Commercial Garment Design & Making/Fashion Design &Garment Making | Garment Technology(**DGT**) |
| 6. | Not eligible | Computer Science & Engineering/ Computer Graphics & Animation | Computer Engineering(**DCME**) |
| 7. | Office Assistantship | Office Assistantship | Commercial & Computer Practice (**DCCP**) |
| 8. | **DTP & Printing Technology** | **[DTP & Printing Technology]** | Printing Technology (**DPT**) |

**1. For students who joined IVC from 2000 with Bridge Courses (*i.e.,* 2000-**

 **2002 and later batches):**

|  |  |  |
| --- | --- | --- |
| **Sl.****No.** | **Intermediate Vocational Course in** | **Eligible for admission into II year Diploma in** |
| 1. | Electrical Wiring and Servicing of ElectricalAppliances | D.E.E.E. |
| 2. | Water Supply & Sanitary Engineering Technician | D.C.E |
| 3. | Construction Technology | D.C.E |
| 4. | Radio and Television Engineering | D.E.C.E. |
| 5. | Rural Engineering Technician | D.M.E. & D.A.E |
| 6. | Automobile Engineering Technician | D.M.E. & D.A.E |
| 7. | Commercial Garment Design & Making | Diploma in Garment Technology |
| 8. | Fashion & Garment Making |
| 9. | Office Assistantship | D.C.CP. |
| 10. | DTP & Printing Technology( for 2005-07 and later batches)later batches)   (2005-07 and later batches) | DPT  |

**2. For students who joined IVC up to 1999 (i.e., 1999-2001 and previous**

 **batches):**

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| **Sl.****No.** | **Intermediate Vocational Course in** | **Eligible for admission into****II year Diploma in** |
| **1.** | Surveyor and Estimates | D.C.E. |
| **2.** | Roads and Buildings Technician |
| **3.** | Water Supply & Sanitary Engineering |
| **4.** | Electrical, Domestic Appliance and Rewinding  | D.E.E.E. |
| **5.** | Electrical Wiring and Contracting |
| **6.** | Radio and Television Technician | D.E.C.E. |
| **7.** | Rural Engineering Technician | D.M.E. & D.A.E |
| **8.** | Automobile Engineering Technician |
| **9.** | Computer Science & Engineering (revamped syllabus) | D.CM.E. |
| **10.** | Sugar Technology (revamped syllabus) | D.Ch.E (Sugar Technology)**\*** |
| **11.** | Office Assistantship | D.C.CP. |

**NOTE: \***Eligible for Diploma in Chemical Engineering (Sugar Technology) course only.

**IMPORTANT NOTE FOR THE CANDIDATES:-**

1. The candidates who passed Intermediate Vocational Course **have to pass bridge course, as applicable**, conducted by the Board of Intermediate Education to become eligible for admission into 2nd year Diploma courses offered in Polytechnics / Institutions.
2. The IVC candidates admitted into 2nd year of Diploma courses **have to pass the examinations in the deficient subjects as identified and conducted by the Secretary, SBTET**,**A.P., Hyderabad**, before entering final year of the Diploma Course.
3. Candidates appearing for advanced supplementary exams are also eligible to apply for admissions into these courses. However, they have to produce the proof of passing the Intermediate Vocational Course and relevant Bridge courses on the day of admissions counseling.

 Candidates belonging to SC/ST/BC/EBC/Minority categories are eligible for fee reimbursement subjected to fulfillment of conditions stipulated in Memo.no.10537/SW.Edn.2./2014, Dt:03-11-2014 of Social Welfare (Edn.2) Department

1. In case, the income of their parents is within the prescribed limit of Rs. 2,00,000/- per annum for SC/ST, and Rs. 1,00,000/- for BC/EBC/Minority categories and a certificate issued by the concerned Tahsildar / M.R.O. (issued on or after 01.01.2016 only is to be produced to that effect. **The candidates so admitted with fee exemption shall apply to Government for fee reimbursement and the fee reimbursement is subject to the orders issued by the Government from time to time.** However, such candidates have to necessarily pay admission fee, syllabus book, Board recognition fee, and alumni fee.(i.e., Rs 500/-).
2. For IVC Admissions being made, reservations under Local Area, Community, Special Categories such as NCC, Sports, Physically Handicapped, Women reservations shall apply as per the Government Orders / amendments issued from time to time. Candidates have to produce the proof in support of their claims for the above reservations at the time of admission counseling. Otherwise, such claims will not be considered.
3. The applicants have to pay a registration fee of Rs.330/- in the form of D.D. drawn in favour of “The Secretary, State Board of Technical Education and Training, A.P.”, payable at Hyderabad along with application. The format of application is annexed to this notification.
4. In respect of Private Minority Polytechnics, 50% of the seats are to be filled by the Admission Officer and 50% of the seats are to be filled by the respective Managements of Polytechnics.
5. The filled-in applications enclosing attested copies of the relevant certificates should be sent by Regd. Post or submitted in person to the Admission Officers of the respective Local University Area, as mentioned below, on or before the last date i.e., **30.05.2016 by 05:00 P.M.** Incomplete applications and applications received after the due date on account of postal delay/loss in transit will not be considered.
	* + - 1. **ADMISSION OFFICERS OF LOCAL UNIVERSITY AREA.**

**Admission Officer / Principal, ­­­­­­Govt. Polytechnic, Visakhapatnam** – For candidates belonging to Andhra University Area: Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Prakasam**,** Krishna and Guntur**.**

**Admission Officer / Principal, S.V.G.P., Tirupathi,** For candidates belonging to Sri Venkateswara University Area: Districts of Nellore, Chittoor, Ananthapur, Kadapa and Kurnool.

* + - * 1. Candidates may also apply separately to the Admission Officer of other University Areas other than which they belong to, for being considered for ‘**Unreserved**’ category of seats.

 **ADMISSION SCHEDULE - IVC -2016**

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| **Region** | **Date** | **Courses** | **Admission Officer - Venue** |
|  A.U |  06-06-2016 | DEEE, DCE, DECE, DGT. | Principal, Government Polytechnic, Visakhapatnam. Mobile: 9912342009  |
|  07-06-2016 | DME, DAE, DCCP, DCME. |
|  S.V.U |  09-06-2016 | DEEE, DCE, DECE, DCCP. | Principal, S.V. Government Polytechnic, Tirupati.Mobile: 9912342018 |
|  10-06-2016 | DME, DAE, DCME.  |

 The candidates may have to stay for more than one day, if necessary, to attend the counseling. No separate call letters will be sent to candidates for Admissions and this notification itself shall be treated as a call letter.

Sd/- B. Udayalaxmi

 COMMISSIONER

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For Commissioner

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| Indicate the Diploma for which admission sought (DCE/DEEE/DECE/DCME/DME/DAE/DCCP/DGT): |
|  |
| Marks obtained in IVC 1st Year + 2nd Year (except English subject): |  |
| Marks obtained in Bridge Course:  |  |
| Total Marks |  |

 **GOVERNMENT OF ANDHRA PRADESH**

**DEPARTMENT OF TECHNICAL EDUCATION**

**APPLICATION FOR ADMISSION OF IVC PASS-OUTS INTO 2ND YEAR OF 3-YEAR DIPLOMA COURSES – 2016-17**

(To be filled by the candidate)

1. Name in full : \_ \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_

Affix recent Passport size Photograph

Attested by a Gazetted Officer

 (as in SSC)

2. Father’s Name : \_ \_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Address for Communication:

 a) Door No./ Street : \_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Village/ Town/City/P.O: \_­\_ \_ \_\_\_\_\_\_ \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 District /PIN: \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 b) Mobile Number: \_ \_ \_\_\_\_\_\_

 c) E.Mail ID :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. In case of applying for D.M.E. and D.A.E., order of preference:

 First preference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Second preference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Nativity of the student (enclose photo copies of study certificate from 6th to 12th class )

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| --- | --- | --- | --- |
|  | Class | Name of the School/College | Place & State |
| 1. | 6th class |    |    |
|  | 7th class |  |  |
|  | 8th class |  |  |
|  | 9th class |  |  |
|  | 10th class |  |  |
| 2. | Intermediate I Year |    |    |
|  | Intermediate II Year |  |  |

6. Academic Particulars: (Enclose relevant documents )

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| --- | --- | --- | --- | --- | --- |
| Qualifying exam IVC passed | Year | Aggregate Marks obtained in Inter I & II Years including English | Marks obtained (excluding English) | Whether passed in single attempt:(Yes / No) | Local Area |
| 1st Year | 2nd Year | Bridge Course | Total |
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7. Category: OC/SC/ST/BC-A-B-C-D-E/NCC/SPORTS/PH:

 (Enclose relevant documents)

8. Details of Registration fee (Rs.330/-) paid:

 D.D. No. / Date /Name of Bank/: \_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ (Drawn in favour of the **Secretary, SBTET, A.P. Hyderabad** payable at Hyderabad)

 Declaration: I state that the above information furnished by me is true to the best of my knowledge and if it is later found that I have suppressed any information or furnished false information, I shall forfeit the seat allotted to me, if any, and also I am liable for disciplinary action.

9. Signature of the Candidate: \_ \_\_\_\_\_ \_ \_\_\_

10. Signature of Parent/Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. No. of enclosures:\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_

Date: Place:

**ACTION PLAN FOR IVC -2016 ADMISSIONS**

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| **Description** | **2016-17 Schedule** |
| Publication of Notification | 20.05.2016 |
| Receiving of applications | 21.05.2016 to 30.05.2016 |
| Furnishing of vacancy position of the previous academic year (unfilled/Drop outs) | 28.05.2016 |
| Seat Matrix and Merit list for RJDs approval  | 03.06.2016 |

**ADMISSION COUNSELLING SCHEDULE**

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| **REGION** | **Admission Officers** | **Course** | Scheduled Dates in 2016 |
| AU | Principal, Government Polytechnic, Visakhapatnam.Mobile:9912342009 | DEEE, DCE, DECE, DGT. | **06.06.2016** |
| DME, DAE, DCCP, DCME. | **07.06.2016** |
| SVU | Principal,S.V. Government Polytechnic, Tirupathi.Mobile:9912342018  | DEEE, DCE, DECE, DCCP. | **09.06.2016** |
| DME, DAE, DCME.  | **10.06.2016** |

**GUIDELINES FOR CONDUCTING ADMISSIONS FOR LATERAL ENTRY OF IVC PASS-OUTS INTO 2nd YEAR DIPLOMA (ENGG. & NON-ENGG) COURSES FOR THE ACADEMIC YEAR 2016-17.**

**\*\*\*\*\***

The following guidelines are issued for the conduct of admission for lateral entry of IVC pass-outs into 2nd year of 3-year Diploma Courses (Engineering/Non-Engineering), for the Academic year 2016-17.

1. Admission Officers of the two University areas are:

**I. Admission Officer / Principal,** Government Polytechnic, Visakhapatnam

– For candidates who are local to Andhra University Area, i.e Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Prakasam, Krishna and Guntur.

**II. Admission Officer / Principal,** S.V. Government Polytechnic, Tirupathi.

 For candidates who are local to Sri. Venkateswara University Area i.e., Districts of Nellore, Chittoor, Ananthapur, Cuddapah and Kurnool.

1. The respective Admission Officers have to prepare the break-up of seats duly following the rules of reservation/ roster points to the extent of (20%) of the sanctioned intake in each course of the Polytechnics.

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1. Further, in terms of Govt.Memo.No.12930/TE.II/2006-3, dt.17-4-2007, the unfilled seats in a course at Ist year level during the Academic year 2015-16, if any, are to be filled-in with IVC candidates through Lateral Entry in the 2nd year. In case of Private Minority Polytechnics, admissions to the extent of 50% of the seats may be made.

 3.

* 1. Rule of reservations for admissions shall apply i.e., region-wise reservation

of

* 1.

 seats (85% Local:

* 1.

15% Unreserved), reservation for SC/ST/BC

Communities, reservation of seats for Women and reservation for Special Categories such as PH/CAP/NCC/SPORTS shall apply for IVC Admission to be made now. **The Admission Officers are advised to make use of the information furnished in Chapters-II and III of POLYCET-2016 booklet in this regard.** However, since the numbers of seats in each course in each institution are only (**20%)** of the intake, the rule of reservation may not be possible to be implemented in each course / Institution. Hence, the rule of reservation shall be satisfied on the overall seats available in each of the regions to the extent possible in all the courses uniformly.

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1. The Admission Officers of the concerned region have to prepare the break up of seats relating to Govt. Polytechnics (Minorities) and communicate to others. In terms of the Act No.26 of 2007, 4% of the seats are to be earmarked for Muslims under B.C.-E Category. The break-up of seats, which are prepared, will have to be vetted/approved by the respective Regional Joint Directors**.**

**ELIGIBILITY:**

All the applications received and registered have to be entrusted for scrutiny with reference to the eligibility criteria for admission. Incomplete applications, i.e*.,* without relevant enclosures, registration fee etc*.,* are liable to be rejected. For lateral entry into 2nd year of Diploma courses, the minimum qualification shall be a pass in Intermediate (Vocational Engineering courses) examination and also passed in bridge courses with (Maths, Physics and chemistry subjects ) as applicable, conducted by Board of Intermediate Education. There is no age limit specified for admission. However, eligibility for fee reimbursement is subject to fulfillment of conditions stipulated in Memo.no.10537/SW.Edn.2./2014 Dt: 03-11-2014 of Social Welfare (Edn.2) Department and relevant guidelines issued by the Government from time to time.

**Note 1:** The candidates who studied IVC during the year 2000-02 and subsequent batches have to pass the Bridge Courses conducted by the Board of Intermediate Education. However, the IVC candidates who have studied vocational courses before revamped syllabus (*i.e.,* 1999-2000 batch and before year batches) do not have to pass the Bridge courses.

**Note 2:** The IVC candidates admitted into 2nd year of Diploma courses have to pass examinations in the deficient subjects as identified and conducted by the Secretary, State Board of Technical Education and Training, A.P., Hyderabad, before entering the final year of Diploma courses. The admission officers are requested to take undertaking from all the candidates admitted to the above effect.

1. **For students who joined IVC up to 1999 (i.e., 1999-2001 and previous batches):**

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| **Sl.****No.** | **Intermediate Vocational Course in** | **Eligible for admission into****II year Diploma in** |
| 1. | Surveyor and Estimates | D.C.E. |
| 2. | Roads and Buildings Technician |
| 3. | Water Supply & Sanitary Engineering |
| 4. | Electrical, Domestic Appliance and Rewinding  | D.E.E.E. |
| 5. | Electrical Wiring and Contracting |
| 6. | Radio and Television Technician | D.E.C.E. |
| 7. | Rural Engineering Technician | D.M.E. & D.A.E |
| 8. | Automobile Engineering Technician |
| 9. | Computer Science &Engineering(revamped syllabus) | D.CM.E. |
| 10. | Sugar Technology (revamped syllabus) | D.Ch.E (Sugar Technology)\* |
| 11. | Office Assistantship | D.C.CP. |

**NOTE: \***Eligible for Diploma in Chemical Engineering (Sugar Technology) course only.

1. **For students who joined IVC from 2000 with Bridge Courses (*i.e.,* 2000-02 and later batches):**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Intermediate Vocational Course in** | **Eligible for admission into II year Diploma in** |
| 1. | Electrical Wiring and Servicing of Electrical Appliances | D.E.E.E. |
| 2. | Water Supply & Sanitary Engineering Technician | D.C.E |
| 3. | Construction Technology | D.C.E |
| 4. | Radio and Television Engineering | D.E.C.E. |
| 5. | Rural Engineering Technician | D.M.E. & D.A.E |
| 6. | Automobile Engineering Technician | D.M.E. & D.A.E |
| 7. | Commercial Garment Design & Making | Diploma in Garment Technology (DGT) |
| 8. | Fashion & Garment Making |
| 9. | Office Assistantship | D.C.CP. |
| 10. | [DTP & Printing Technology] ( for 2005-07 and later batches) | DPT |

The candidates seeking admission into Govt. Model Residential Polytechnics, whose parent / guardian annual income exceeds the prescribed limit and also those candidates whose residence is within 8 Km distance from the Polytechnic should be asked to furnish an undertaking (signed by the candidate and their parent/guardian) stating that they:

* 1. Do not claim during the course of their study, any scholarship or facilities available to any scholarship holder;
	2. Do not seek transfer to other Polytechnic during any part of their course study;
	3. Have to stay in the Hostel and pay regularly mess/hostel charges within the prescribed dates.

**PREPARATION OF MERIT SCHEDULES:**

1. The marks secured by the candidates who passed IVC before 2002 without bridge courses have to be raised to the maximum marks of the IVC and bridge courses put together for deciding the merit.
2. The candidates who have passed the IVC in one sitting shall get priority in the merit order over the candidates who have passed compartmentally.
3. While arriving at the merit order total marks secured in the qualifying examination shall be taken into consideration. In case of a tie, the marks secured in the final year shall be considered. In case of a further tie, the upper age shall decide the merit.

General merit schedules have to be prepared course-wise. Further, separate merit schedules are to be prepared for special reservation categories suchasPH, NCC, Sports and Games, and CAP. Then, the approval of the respective Regional Joint Director of Technical Education has to be obtained for the above Merit Schedules well before the commencement of admission counseling i.e., the admission officers have to send the seat matrix and merit schedule for the approval of the Regional Joint Directors concerned before **03-06-2016** .

**PROCEDURE FOR SELECTION OF CANDIDATES:**

1. **REGISTRATION:** 30 Minutes before the commencement of the Admission Counseling for the day, all the candidates shall be registered, duly obtaining the signature of candidates and their parents. The candidates may be called in the order of merit. The candidates, who report late for counseling, shall be allotted to the course/institution as per their merit order at the time of his/her reporting.

The candidates along with their parents may be asked to sit in a hall and the list of sorted merit order may be displayed on the Notice Board. Arrangement will be made to display from time to time, the position of seats available for admission in any Diploma course, category, and Polytechnic including State-wide institutions and keep them at a prominent place for drawing the attention of the candidate. If feasible, display may also be made. The display contains:

 a. Intake in each branch.

 b. Seats reserved for each category.

 c. Seats available in each category for each of the Polytechnics.

On the day of admission counseling, a team consisting of one Head of Section, two faculty members and one clerk may be assigned the duty of attending to the counseling work of ONE BRANCH.

**ADMISSION PROCEDURE:** Admission Counseling shall be done in the following order: OC, BC, SC, ST, Special Categories (PH/SP/NCC/CAP). In the event of any vacancies in B.C.-A Category, for example, the same will be offered to the next group in B.C. Category i.e. B.C-B Group and so on. In case of vacancies in S.C. Category, the same will be offered to S.T. Category and vice versa. Vacancies in a Special Category such as SP/NCC/CAP will have to be converted into OC Category. The above conversions are, however, subject to the region-wise Local reservations. Further, the seats vacated by BC/SC/ST Candidates in OC Category shall be filled by the respective category Candidates. The vacancies of GMR Polytechnics are not open to conversions and should be remained as such.

A physical seat matrix may be prepared indicating name of institution, category of reservation etc., for each branch and kept with the Counseling Officer. Verification of original certificates has to be carried out at the time of counseling. The candidate will be asked to exercise his/her choice of seat available as per their merit order and will be issued Provisional Allotment order accordingly, subject to production of all original certificates and payment of fee. In case, they are not willing to choose the seat available as per their merit order, a declaration will be taken to that effect. (Pre-printed declaration may be kept ready with Counseling Officer). The original certificates of the admitted candidates will be collected together with the fee prescribed. Further, the admitted Candidates will be issued Provisional Admission order with the instructions to report to the Principals concerned.

**ADMISSION COUNSELLING SCHEDULE**

|  |  |  |  |
| --- | --- | --- | --- |
| **REGION** | **Admission Officers** | **Course** | Scheduled Dates in 2016 |
| AU | Principal, Government Polytechnic, Visakhapatnam.Mobile:9912342009 | DEEE, DCE, DECE, DGT. | **06.06.2016** |
| DME, DAE, DCCP, DCME. | **07.06.2016** |
| SVU | Principal,S.V. Government Polytechnic, Tirupathi.Mobile:9912342018  | DEEE, DCE, DECE, DCCP. | **09.06.2016** |
| DME, DAE, DCME.  | **10.06.2016** |

**PREPARATION OF LISTS OF FINALLY ADMITTED CANDIDATES:**

 The Admission Officers shall prepare the final list of admitted candidates (course-wise and category-wise), along with the Last Rank Statement of each category and submit the same to the following Officers:

1. Commissioner of Technical Education, A.P, Hyderabad
2. Secretary, SBTET,A.P, Hyderabad
3. Regional Joint Director concerned.
4. Principals concerned.

 Further, a list of admitted candidates belonging to the Minority communities *viz.,* Muslims, Christians, Sikhs, Jains and Parsis, etc., as well as **the vacancy list (course-wise/category-wise)** should be sent to the Commissioner of Technical Education, A.P. soon after the conclusion of the admission counseling on or before **20-06-2016**. All the material relating to the IVC Admissions-2016 shall be kept as permanent official record.

**Fee Particulars:**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Fee** | **Government/ Aided** | **Private** |
| 1 | Tuition Fee | Rs.2,000/- | Rs.14,900/- |
| 2 | Course Work Fee | Rs.200/- | -- |
| 3 | Games Fee | Rs.100/- | Rs.100/- |
| 4 | Association Fee |  Rs.100/- | -- |
| 5 | Laboratory and Workshop  | Rs.600/- | -- |
| 6 | Library - Non-refundable fee | Rs.300/- | -- |
| 7 | Admission Fee | Rs.100/- | Rs.100/- |
| 8 | Syllabus book | Rs.50/- | Rs.50/- |
| 9 | Board Recognition Fee | Rs.250/- | Rs.250/- |
| 10 | Alumni Fee (only at the time of admission) | Rs.100/- | Rs.100/- |
|  | Total | **Rs.3,800/-** | **Rs.15,500/-** |

Candidates belonging to SC/ST/BC/EBC/Minority categories are eligible for fee reimbursement subjected to fulfillment of conditions stipulated in Memo.no.10537/SW.Edn.2./2014 Dt: 03-11-2014 of Social Welfare (Edn.2) Department, in case, the income of their parents is within the prescribed limit of Rs. 2,00,000/- per annum for SC/ST, and Rs. 1,00,000/- for BC/EBC/Minority categories and a certificate issued by the concerned Tahsildar / M.R.O. (issued on or after (**01.01.2016**) only is to be produced to that effect. **The candidates so admitted with fee exemption shall apply to Government for fee reimbursement.** **Fee reimbursement is subject to the orders issued by the Government from time to time.** However, such candidates have to necessarily pay admission fee, syllabus book, Board recognition fee, and alumni fee.(i.e., Rs 500/-).

The following fee collected from all the candidates admitted shall be remitted to the Secretary, State Board of Technical Education and Training, A.P., Hyderabad”, at the end of the admission camp within a week:

* 1. Board Recognition fee: Rs.250/-
	2. Cost of Syllabus Book: Rs. 50/-
* The tuition Fee along with the admission fee shall be remitted to Government.
* Alumni fee should be forwarded to the Principals concerned**.**

**FINANCES:**

1. **Counseling Fee**: Each student shall pay an amount Rs. 300/- (Rs.150/- in case of SC/ST candidates) towards counseling.
2. **Registration Fee**: Each student shall pay an amount of Rs. 330/- drawn in favour of the Secretary, SBTET, A.P., Hyd, and remitted along with the application form.
3. The fee collected along with each application @ Rs.330/- along with the Counseling fee collected, shall be remitted to the Secretary, SBTET, A.P., Hyd.
4. The staff involved in the Admissions work such as sale, registration and scrutiny of applications, preparation of merit schedules, dispatch of admission memos and conduct of admissions *etc.,* will be paid remuneration on par with POLYCET admission work out of the Registration/Counseling Fee collected from the Candidates.

Sd/- B.Udayalaxmi

COMMISSIONER

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For Commissioner

**GOVERNMENT OF ANDHRA PRADESH**

OFFICE OF THE

COMMISSIONER OF TECHNICAL EDUCATION

 ANDHRA PRADESH: HYDERABAD

**Memo. No. H/2804/2016 Dated:18-05-2016**

 **Sub:** Technical Education – Academic - IVC Admissions 2016- Request

 to furnish Vacancyposition (unfilled/ dropout) details- Regarding.

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 The Principals of Govt/Aided/Un-aided Private Polytechnics including 2nd shift Polytechnics running in existing Engineering Colleges are informed that the admission notification with instructions to candidates was issued for IVC pass-outs lateral entry into IInd year Diploma (Engineering & Non-Engineering) courses of 3-year duration offered in the Govt/Aided/Un-aided Private Polytechnics including 2nd shift Polytechnics running in existing Engineering Colleges to the extent of (10%) of the sanctioned intake in each course for the academic year 2016-17. Further, in terms of Government Memo. No. 12930/TE-II/2006-3, dated: 17-04-2007, the unfilled seats in a course at 1st year level during the previous academic year, if any, are to be filled with IVC candidates through lateral Entry in the IInd year.

 In this connection, the Principals of all the Polytechnics under the control of this Department are directed to furnish the vacancy position on or before **28-05-2016** in the format annexed to this memo in both soft & hard copy immediately to the admission officers so as to facilitate smooth conduct of the said admissions.

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| --- | --- | --- | --- |
| **Sl.No** | **Region** | **Vacancy Position to be sent to**  | **E-mail ID** |
| 1 | Principals of Govt/ Aided /Pvt-unaided Polytechnics (SVU Region) | (a) RJD, Tirupathi(b) Principal, SVGP  Tirupati(9912342018) | 1. ivc2016.svu@gmail.com
 |
| 2 | Principals of Govt/ Aided/ Pvt Unaided Polytechnics (AU) Region | (a) RJD, Kakinada(b) G.P., Visakhapatnam (9912342009) | 1. ivc2016.au@gmail.com
 |

 Further, the Regional Joint Directors of Technical Education, Kakinada, & Tirupathi are herewith requested to ensure compliance of directions issued herein by the Institutions under their respective jurisdiction and monitor the submission of information by the Institutions to the respective Admission officers, & RJDTE concerned, without fail, on or before  **03-06-2016** failing which the Polytechnic/ Institution shall not be considered for IVC 2016 admissions and the Principal of the concerned Polytechnic/ Institution shall be held responsible for any legal complications that may arise.

 The receipt of this memo shall be acknowledged.

Sd/- B. Udayalaxmi

 COMMISSIONER

To

The Principals of Government/Aided/Un-aided/Private Polytechnics

including 2nd shift polytechnics running in existing Engineering Colleges.

Copy to:

The Secretary, SBTET, A.P., Hyderabad.

The Regional Joint Directors of Technical Education, Kakinada, & Tirupathi.

The Principals/Admission Officers, Govt. Polytechnic, Visakhapatnam & S.V. Govt. Polytechnic, Tirupati.

 

For COMMISSIONER

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | **Institution Code:** |
|  |  |  **FORMAT -1** |  |  |  |  |
| **VACANCY POSITION FOR ADMISSION OF IVC STUDENTS LATERAL ENTRY INTO DIPLOMA COURSES FOR THE ACADEMIC YEAR 2016-17** |
| **VACANCY DETAILS OF FIRST YEAR STUDENTS FOR THE ACADEMIC YEAR 2015-16** |
| **Name of the Institution** | **First/ Second Shift** | **Courses offered** | **Approved Intake** | **10% of Approved Intake** | **Unfilled in Ist year**  | **Discontinued/ Dropout with T.C** | **Total Vacancies (5+6+7)** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |
|   | **FIRST SHIFT** |   |   |   |   |   |   |
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| **SECOND SHIFT** |   |   |   |   |   |   |
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| **Kindly furnish the above details in the same Excel Sheet and email to the concerned as mentioned in the covering Memo on or before 28-5-2016 Mention Name of the Polytechnic and vacancy position in the subject while sending the email. For example "GP Visakhapatnam - IVC Vacancy Position - Report". For any clarification contact Admission Officers concerned.** |
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